

YOUTH SECTOR GRANTS SCHEME

ABOUT THE GRANTS SCHEME

The Youth Affairs Council of Western Australia (YACWA) is once again administering the Youth Sector Grants Scheme supported by Lotterywest. In recent times, young people have experienced unprecedented disruption to their education and employment opportunities, alongside significant challenges to their overall health and wellbeing. Similarly, the youth services and organisations supporting young people have been forced to adapt their services, completely rethink models of service delivery and reinvent the way they operate.

This Grants Scheme is a response to those challenges, providing support for projects that build capacity and reduce vulnerability and disadvantage for young people in Western Australia with a particular focus traditionally underrepresented groups including but not limited to young people from CaLD communities, young people with a disability, young people in our regions/rural communities.

YACWA has previously funded projects that build the capacity and resilience of organisations, collectives and community groups working with young people to rebuild and recover following the impacts of COVID-19 and more recently initiatives that will raise the voice and empower young Aboriginal people and young LGBTIQ+ people.

Operating as a devolved funding program through funding from Lotterywest, this Grants Scheme will enable YACWA to provide financial support to deepen youth engagement and improve mental health and wellbeing outcomes for young people (aged 10 – 25 years) in Western Australia, who may need it the most.

PROGRAM OBJECTIVES

With the aim of providing responsive and agile support, the focus of this funding will be to provide a rapid, flexible small grants program to youth services to enable streamlined pivoting of service provision to meet emerging needs of young people.

The program is underpinned by the Western Australian government's Beyond 2020 – WA Youth Action Plan focussing on **capacity building and social support** for traditionally under-represented groups, including:

- Young people with a disability
- Young people from Culturally and Linguistically Diverse (CaLD) communities
- Young people in the regions/rural communities

YACWA recognises that people who stay alongside young people for a long time have ongoing trusted relationships in those spaces. The Youth Sector Grants Scheme aims to consolidate these relationships by providing funds to **optimise and add value to existing resources, leading to larger impact.**

Specifically, the program seeks to **build on current activity to adapt to the exacerbated needs of young people**, by supporting projects which align with the key objective.

FUNDING AVAILABLE

Grants between \$1,000 – \$10,000 are available for projects including both new initiatives and those that build on and add value to existing projects.

Applications open:	Funding pool:
5 May 2023	\$340,000

WHO CAN APPLY

- Not-for-profit Organisations
- Local Government Associations
- Aboriginal Community Controlled Organisations
- Community groups with auspiced agreements from an incorporated association

HOW TO APPLY

- Carefully read the Guidelines.
- Contact the YACWA Grants Officer to discuss the project proposal and confirm eligibility of the application – there is no question too big or too small

Mr Raj Soares (he/him)
Grants Officer
Youth Affairs Council WA
grants@yacwa.org.au
(08) 9227 5440

- Fill out the online application form via [SmartyGrants](#)
- Ensure the application is signed by the authorised delegate of the project.

All applications will be acknowledged via email within five (5) business days of receipt. Please contact the YACWA Grants Officer to confirm receipt if no acknowledgement is received by this time.

If you have any accessibility requirements with relation to this application that we need to consider, please get in touch to discuss with the Grants Officer.

SELECTION PROCESS

This process applies to the **current Youth Sector Grants Scheme supported by Lotterywest** (with a maximum request of \$10,000 per project).

Currently these grants are assessed at the end of each funding round by an assessment panel external to YACWA's direct team of staff. This panel will be a composite of young people with diverse backgrounds and experiences, alongside a selection of long-term youth workers.

Grants will be distributed and assessed by smaller subcommittee teams within the panel, with all shortlisted applications discussed at a larger panel-wide meeting. Applications which best align with the objectives of this grant program will be selected during this meeting.

Additional to the eligibility criteria, the assessment panel will use a list of prioritisations to take into consideration the impact of the grant to the applicant's proposal. A detailed summary of the Requirements, Assessment Criteria and Assessment Prioritisation is included below.

All applicants will be notified in writing of the outcome of their submission. Please allow up to four (4) weeks from the closing date for an application to be processed and the outcome to be announced.

YACWA will be available to support and facilitate all administrative aspects of the grant program, however, ask that the applicant recognises that YACWA will **not** be involved in the outcomes relating to assessment.

REQUIREMENTS

- Proposed activities have a benefit to West Australians
- A clear and demonstrated link to the key objective of building capacity and reducing vulnerability and disadvantage for young people in Western Australia
- Projects must have reportable outcomes four (4) months from project start date, demonstrated through completion of YACWA's Milestone Check-In (only applicable for projects lasting more than four months)
- Applicants must acquit their grant within six (6) weeks of project completion, which involves:
 - Completion and submission of YACWA's Grant Acquittal Form, including the project's financial report;
 - Return of any unspent funds to YACWA

WHAT THIS GRANT WILL SUPPORT

Funding from this application can go towards any of the following expenses:

- Transport (including airfares and ground transport within WA)
- Equipment and venue hire
- Consumables (where imperative for the activity to take place, including catering)
- Infrastructure
- Wages directly related to the project / program staffing (must be for the project time only)
- Marketing costs
- Consultations and facilitators
- Grant administration costs (up to 10%)

ASSESSMENT CRITERIA

Each application will be assessed against the following criteria:

- The project aligns with the key objective of building capacity and reducing vulnerability and disadvantage for young people in Western Australia
- The project will optimise and add value to the applicant's existing resources
- The project offers value for money given the resource outlay and ongoing impact for young people
- There is evidence of sound planning and ability to manage the project, including clearly defined project objectives, evaluation measures, and outcomes
- The applicant has conducted culturally sensitive and respectful research and consultation(s) to demonstrate that there is a community need
- The project is sustainable in terms of its continued benefit to young people following completion of the project

ASSESSMENT PRIORITISATION

After meeting the above listed requirements, the Grant Assessment Panel will also prioritise applications that:

- Will be delivered regionally, rurally and/or remotely
- Support underrepresented groups including, but not limited to:
 - Young people with a disability
 - Young people from Culturally and Linguistically Diverse (CaLD) communities

WHAT THIS GRANT WON'T SUPPORT

- Projects or services which receive other funding, where the objectives are identical to those posed in this application
- Activities with no benefit to young West Australians.
- Retrospective costs
- The project cannot be a fundraising activity or have the awarding of prizes as its main focus
- Core operational costs (ongoing core administrative wages to maintain the organisation, rent, overheads)
- Projects previously funded by YACWA in last 12 months
- Organisations that can apply for Lotterywest funding directly
- Organisations that are yet to acquit previous YACWA funding

KEY MILESTONES

The following information details the key administrative milestones applicable to proposals received for the **Youth Sector Grants Scheme supported by Lotterywest**

- **FRIDAY 5 MAY**
Grants Open
- **FRIDAY 16 JUNE**
Grants Close
- **THURSDAY 31 AUGUST**
Applicants notified of grant outcome
Grants distributed within ten (10) business days of YACWA receiving the applicant's invoice.
- **4 MONTHS FROM PROJECT START DATE**
Applicants to complete project milestone check-in (only where this precedes the project end date)
- **SIX WEEKS FROM PROJECT COMPLETION DATE**
Applicants to complete project acquittal report within six (6) weeks of their project completion date

ADDITIONAL SUPPORT

For further information about the Grants Scheme, or for assistance to complete the application form, please contact:

Raj Soares (he/him)
Grants Officer
Youth Affairs Council WA

Telephone: (08) 9227 5440
Email: grants@yacwa.org.au
Website: www.yacwa.org.au

Translating and Interpreting Service (TIS) – Tel: 13 14 50

