

SECTION 4
BUDGET

PLEASE COMPLETE THE PROJECT BUDGET FOR THIS APPLICATION,
USING THE TEMPLATE ON THE FOLLOWING PAGE.

Section A is the amount being requested in this application.

Section B is the value amount of additional support relevant to this application.

The project budget can be attached at the end of this form if it does not fit within the supplied template. Please maintain all formatting from the example provided.

Eligible Expenses

- Transport (including airfares and ground transport)
- Equipment and venue hire
- Consumables (including catering)
- Infrastructure
- Wages directly related to the project / program staffing
- Marketing costs
- Consultations and facilitators
- Grant administration costs (up to 5%)

Ineligible Expenses

- Projects or services which receive other funding, where the project objectives are identical to those posed in this application
- Retrospective costs
- Projects which have a fundraising activity or have the awarding of prizes as its main focus
- Operational staffing

**In-Kind Support: refers to donations of goods or services that have a value. This may include donated materials, advertising, and/or volunteer staff time. Estimate the dollar value for each item to be included in your budget. For example, donated hall hire at \$200 per session multiplied by 10 sessions equals an in-kind value of \$2,000.*

