

## ABOUT THE GRANTS SCHEME

The Youth Affairs Council of Western Australia (YACWA) introduces the Youth Sector Grants Scheme supported by Lotterywest to build the capacity and resilience of youth organisations to rebuild and recover following the impacts of COVID-19.

With the aim of providing responsive and agile support, the focus of this funding will be to provide a rapid, flexible small grant program to youth services to enable streamlined pivoting of service provision to meet emerging needs of young people.

Aligning with YACWA's COVID-19 Youth Survey, careful and sensitive research and consultation point towards a multi-pronged path to recovery, spanning three key pillars:

- **Capacity building and social support**  
*Supporting young people, their families, and their communities to be happy and well*
- **Job creation and industry development**  
*Creating sustainable jobs that build futures for young people*
- **Education, training, and community connection**  
*Supporting young people to thrive*

The Youth Sector Grants Scheme aims to consolidate enduring relationships between young people and youth sector supports. Specifically, we are looking for proposals which will **optimise and add value to existing resources** through building on current service provision with projects and activities that align with YACWA's above mentioned framework.

**Grants between \$2,000 - \$10,000** are available for projects with reportable outcomes at four (4) months, which **build on and add value to existing projects**.

Funding is currently available with the dates and details for distribution demonstrated below:

DATES	FUNDING POOL
30 AUGUST - 11 OCTOBER 2021	\$350,000

## APPLICATION CHECKLIST

Thoroughly read the Application Guidelines, Milestone Check-In and Acquittal Forms

Called the Grants Officer to check eligibility of the project and obtain an Application Number

Completed Sections 1 – 6 of Application Form

Attached a separate Project Budget (if unable to complete provided template)

Submit via email:

[grants@yacwa.org.au](mailto:grants@yacwa.org.au)

## BEFORE STARTING YOUR APPLICATION

To confirm your eligibility for this program, we ask that you please contact the YACWA Grants Officer to discuss your project and receive a unique application number before completing an application:

Ms Mayma Awaida (she/her)

Grants Officer

(08) 9227 3440

[grants@yacwa.org.au](mailto:grants@yacwa.org.au)

*Please note working hours: Monday, Wednesday, Friday*

**APPLICATIONS CLOSE: MONDAY 11 OCTOBER 2021**

**SECTION 1**  
**ORGANISATION DETAILS**

**APPLICATION NUMBER:**

*\*Call Grants Officer to receive*

**COMMUNITY / ORGANISATION / SERVICE NAME:**

**POSTAL ADDRESS:**

**ACN:**

*(If applicable)*

**IS YOUR ORGANISATION REGISTERED FOR GST?**

Yes

No

**IS YOUR ORGANISATION CURRENTLY FUNDED FROM ANY OTHER SOURCE?**

Yes

No

*If 'YES', please provide details below:*

**NAME OF CONTACT PERSON:**

**POSITION IN RELATION TO THE PROJECT:**

**EMAIL:**

**PHONE:**

**SECTION 2**

**PROJECT OVERVIEW**

**PROJECT NAME:**

**AMOUNT REQUESTED:**

**PROJECT START DATE:**

**PROJECT END DATE:**

**REGIONS THIS PROJECT WILL SERVICE:**

**PRIMARY TARGET GROUP OF YOUNG PEOPLE FOR THE PROJECT:**

**DESCRIBE YOUR COMMUNITY, ORGANISATION OR SERVICE AS IT IS NOW:**

*i.e.: How many people are involved? What activities / support are provided?*

*(300 words max.)*

**TELL US ABOUT HOW YOUR PROJECT WILL LOOK:**

*i.e.: What activities do you intend to undertake as part of this project funding?  
Which groups in particular will benefit from this project?*

*(300 words max.)*

# YOUTH SECTOR GRANTS SCHEME SUPPORTED BY LOTTERYWEST

We are interested in learning about what needs your project will address, and the specific deliverables that will occur as a result.

**PLEASE USE THE FOLLOWING TABLE TO DETAIL THE EVALUATION PROCESS AND OUTCOMES OF YOUR PROJECT AS THEY CORRESPOND WITH EACH PROPOSED OBJECTIVE.**

You may find that one objective leads to multiple methods of evaluation, with various outcomes; in this case, please group all responses as they relate to ONE (1) objective at a time. Bullet-point form like the provided example, is encouraged:

PROPOSED OBJECTIVE / PROPOSED BENEFIT	EVALUATION METHOD	OUTCOME
<i>What problem or need in the community will the project address?</i>	<i>What measures will be used to determine the project's success?</i>	<i>What results will indicate that the project met its initial objectives / proposed benefits?</i>
<i>e.g.: increased access for young people to non-clinical community mental health supports</i>	<i>attendance records; number of youth activities offered in area; youth mental-health support satisfaction survey (online)</i>	<i>20% increase in youth participation in community-led mental-health support programs</i>
1)		
2)		
3)		
4)		

**SECTION 3**  
**SECTOR DEVELOPMENT**  
**& RECOVERY ALIGNMENT**

[YACWA'S COVID-19 Recovery Framework for Youth](#) establishes the context of the Grant Scheme and the priority for this funding to support sector development through a recovery-lens across three pillars:

1. Capacity building and social support
2. Job creation and industry development
3. Education, training, and community connection

**EXPLAIN HOW YOUR PROJECT PROVIDES SECTOR DEVELOPMENT IN ALIGNMENT WITH THIS FRAMEWORK:**

*(300 words max.)*

**PLEASE DETAIL HOW YOU KNOW YOUR PROJECT IS RESPONDING TO A CLEAR COMMUNITY NEED:**

*i.e.: Consultation with young people and/or workers in the youth sector, research, statistics.*

*(300 words max.)*

**SECTION 4**  
**BUDGET**

PLEASE COMPLETE THE PROJECT BUDGET FOR THIS APPLICATION,  
USING THE TEMPLATE ON THE FOLLOWING PAGE.

**Section A** is the amount being requested in this application.

**Section B** is the value amount of additional support relevant to this application.

The project budget can be attached at the end of this form if it does not fit within the supplied template. Please maintain all formatting from the example provided.

**Eligible Expenses**

- Transport (including airfares and ground transport)
- Equipment and venue hire
- Consumables (including catering)
- Infrastructure
- Wages directly related to the project / program staffing
- Marketing costs
- Consultations and facilitators
- Grant administration costs (up to 5%)

**Ineligible Expenses**

- Projects or services which receive other funding, where the project objectives are identical to those posed in this application
- Retrospective costs
- Projects which have a fundraising activity or have the awarding of prizes as its main focus
- Operational staffing

*\*In-Kind Support: refers to donations of goods or services that have a value. This may include donated materials, advertising, and/or volunteer staff time. Estimate the dollar value for each item to be included in your budget. For example, donated hall hire at \$200 per session multiplied by 10 sessions equals an in-kind value of \$2,000.*

# YOUTH SECTOR GRANTS SCHEME SUPPORTED BY LOTTERYWEST

DETAILED EXPENSES (GST EXCLUSIVE) requested from Youth Sector Grant Scheme	AMOUNT (\$)
<i>e.g.: Materials</i>	800
<i>e.g.: Workshop staffing</i>	2,500
<b>A. TOTAL GRANT REQUEST (GST EXCLUSIVE)</b>	

OTHER INCOME & IN-KIND* CONTRIBUTIONS (GST EXCLUSIVE) received in support of the project	AMOUNT (\$)
<i>e.g.: Fundraising donations (income)</i>	1,000
<i>e.g.: Venue hire (in-kind)</i>	2,000
<b>B. TOTAL OTHER INCOME &amp; IN-KIND CONTRIBUTIONS (GST EXCLUSIVE)</b>	





**SECTION 5**  
REACH & COMMUNITY  
ENGAGEMENT

**HOW HAVE YOUNG PEOPLE BEEN OR HOW WILL YOUNG PEOPLE BE ENGAGED IN THE PROJECT DESIGN AND / OR IMPLEMENTATION?**

*(200 words max.)*

**HOW DOES THIS PROJECT CONTRIBUTE TO THE SUSTAINABILITY OF OUTCOMES OR ACTIVITIES IN YOUR TARGET POPULATION?**

*i.e.: How do you see this project maintaining its impact amongst your intended target group(s) following this period of funding?.*

*(200 words max.)*

**SECTION 6**

**AGREEMENT &  
ACKNOWLEDGEMENT**

1. That the proposed activities have a benefit to West Australian young people (aged 10 – 25 years).
2. That the impact of the grant will benefit the applicant's group members in line with all of the positive social and emotional wellbeing outcomes listed in Section 2 of this document.
3. That YACWA will engage an external Grant Assessment Panel, and will not be involved in the outcomes relating to assessment.
4. Projects must have reportable outcomes four (4) months from project start date, through completion of YACWA's Milestone Check-In (only where the four month check-in date precedes the project end date).
5. Applicants are required to acquit their grant within six (6) weeks of project completion, which involves:
  - Completion and submission of YACWA's Grant Acquittal Form.
  - Return of any unspent funds to YACWA.

**THE APPLICANT AGREES TO THE ABOVE TERMS OF THE FUNDING**

**PROJECT KEY ORGANISER**

NAME:

SIGNATURE:

DATE:        /        /

**WITNESS**

NAME:

SIGNATURE:

DATE:        /        /

**SECTION 7**

ASSESSMENT &  
CONSIDERATIONS

INTERNAL USE ONLY

ELIGIBILITY	DISAGREE	AGREE <i>Weak Evidence</i>	AGREE <i>Satisfactory Evidence</i>	AGREE <i>Strong Evidence</i>	NOTES
<p><i>Does the project align with one or more of the three pillars identified within YACWA's COVID-19 Recovery Framework for Youth:</i></p> <ul style="list-style-type: none"> <li><i>1. Capacity building and social support;</i></li> <li><i>2. Job creation and industry development;</i></li> <li><i>3. Education, training, and community connection?</i></li> </ul>					
<p><i>Does the project optimise and add value to the applicant's existing resources?</i></p>					
<p><i>Does the project offer value for money given the resource outlay and ongoing impact for young people?</i></p>					
<p><i>Is there evidence of sound planning and ability to manage the project, including clearly defined project objectives, evaluation measures and outcomes?</i></p>					

# YOUTH SECTOR GRANTS SCHEME

## SUPPORTED BY LOTTERYWEST

ELIGIBILITY	DISAGREE	AGREE <i>Weak Evidence</i>	AGREE <i>Satisfactory Evidence</i>	AGREE <i>Strong Evidence</i>	NOTES
<i>Has the applicant conducted culturally sensitive and respectful research and consultation(s) to demonstrate that there is a community need?</i>					
<i>Is the project sustainable in terms of its continued benefit to young people following completion of the project?</i>					
<i>Any Other Comments</i>					

PRIORITIES	DISAGREE	AGREE <i>Weak Evidence</i>	AGREE <i>Satisfactory Evidence</i>	AGREE <i>Strong Evidence</i>	NOTES
<i>Will the project be delivered regionally, rurally and/or remotely?</i>					
<i>Is the applicant an organisation without core funding?</i>					
<i>Is the applicant an Aboriginal Community Controlled Organisation?</i>					
<i>Does the project support additional underrepresented groups?</i>					
<i>Any Other Comments</i>					